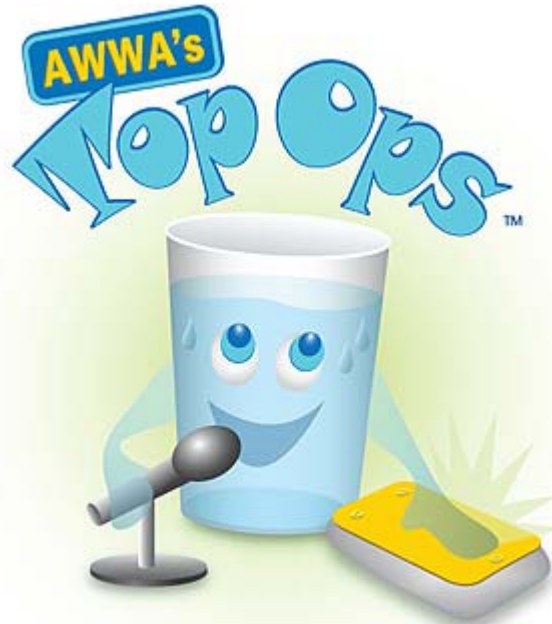


## **Wisconsin Water Association Top Ops Committee Charge**

**January, 2009**



### **Purpose**

The purpose of the WWA Top Ops Committee is to organize a Top Ops competition to recognize and promote excellence and professionalism in all aspects of water operations. Top Ops is a contest that gives operators the opportunity to showcase their talents and increases operator participation in WWA annual conferences and AWWA National conferences.

### **Top Ops Contest**

Top Ops is a competitive, fast paced, question-and-answer team tournament. Teams consist of 1, 2, or 3 water operators. A moderator poses a broad range of technical questions. Points are awarded to the team that first answers the questions correctly. Through a series of elimination rounds, the team with the most points wins.

The technical questions encompass all aspects of water treatment operations and are comparable to a Water Treatment Operator Certification exam. The Top Ops Committee will prepare the questions used during the competition. These questions will be designed to match the type of questions asked during the National AWWA Top Ops Contest.

Questions are in the following areas:

1. Basic science
2. Public health and sanitary practices
3. O&M plant and pump maintenance
4. Plant and laboratory safety
5. Process control during normal and abnormal conditions
6. Operator laboratory operations
7. Federal regulations

# Wisconsin Water Association Top Ops Committee Procedures

## Before Conference

- Recruit Teams
- Meet with Teams about competition and advise on Study Material and Strategy
- Recruit three judges
- Purchase judges gifts (from Committee budget)
- Purchase contest gifts (from Committee budget)
- Arrange for Communication Committee to take photos of the event
- Budget for the winners to go to national competition in State budget
- Prepare Top Ops Contest scoreboard and provide with easel for Conference.
- Collaborate with Conference Planning to arrange Time slot and room (typically one-hour activity on Operator Day)
- Write the Contest questions
- Prepare answer sheets for the Judges
- Arrange with the hotel for: tables and chairs (for judges and contestants); podium, microphones, store and maintain contest buzz box.
- Arrange for Award presentation during Conference Awards ceremony

## During Conference

- Hold Event; provide Master of Ceremonies and Score Keeper.
- Make Presentation of 1<sup>st</sup>-place winner at the Award Ceremony

## Post Conference

- Work with Communication Committee to obtain photos of the event; respond to contestant utility requests for photos.
- Compose newsletter article and submit
- Order contestant team 1<sup>st</sup>-, 2<sup>nd</sup>-, and 3<sup>rd</sup>- place plaques; mail to utility managers with "Thank You" letter. Travel to present plaque at commission meeting, if requested.
- Get winning Top Ops team registered for National contest; get answers to their questions.
- Provide expense reimbursement form and answer related questions.
- Provide additional study materials for National contest, if requested.